



Name of Subject: Communication Skills  
Subject Code: BP105TP  
Name of Chapter: 5  
Name of Topic: Group Discussion

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# Group discussion

# Content

- Introduction
- Communication Skills in GD
- Dos & Don'ts in GD

# Introduction

- Modern method of assessing student's personality
- Technique + Art + comprehensive tool to judge ability of student and his appropriateness for the job
- Systematic, purposeful, interactive oral process
- Used in academic, business & administrative sphere
- Exchange of ideas, thoughts and feelings take place through oral communication
- How to speak with confidence, how to exhibit leadership skills & how to make group achieve the goals

# Skills assessed in GD

- Subject knowledge
- Interpersonal skills
- Leadership skills
- Motivational skills
- Management skills
- Tolerance
- Clarity, Ambiguity
- Divergent thinking
- Listening skills
- Professional skills
- Analytical/ Logical skills

# Evaluation of GD

- Subject knowledge
- Leadership skills
- Oral communication
- Team management skills
  - Listening skills
  - Clarity of thought & expression
  - Non verbal skills
  - Polite & courteous

# Guide for conducting a GDs

- Rules & regulation
- Good atmosphere
- Support
- Care
- Find solution

# Topics

- Realistic topic
- Controversial topic
- Conceptual topics
- Case based GD



# Dos of GD

- Behaviour
- Attitude
- Body language
- Tone of voice
- Feedback
- Proper response
- Open ended QA
- Expression
- Speak when necessary

# Don'ts of GD

- Nervousness
- Don't make fun of any
- Don't repeat
- Use irrelevant materials
- Grammatical mistakes
- Changed opinions
- Interrupting another participant

# Evaluation of GD

- Leadership
  - Initiative
  - Creator
  - Awareness
  - Listening skills
  - Inspiring abilities
  - Flexible
  - Team player