



SARASWATI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Managed by Shree Saraswati Education Sansthan-Gujarat)

Recognized by the Government of Gujarat & Affiliated to Gujarat Technological University, Ahmedabad.
Approved by the All India Council for Technical Education (AICTE) & Pharmacy Council of India (PCI), New Delhi.

MINUTES OF MEETING

Date: 05/09/2018

Time: 4.00 pm to 5.00 pm

The first meeting of Internal Complaint Committee was conducted at Conference room, Saraswati Institute of Pharmaceutical Sciences on 05/09/2018.

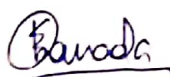
Dr. Kaushik B. Kanada has conducted the meeting and welcomed all the committee members and discussed the Objectives of the committee as follows.

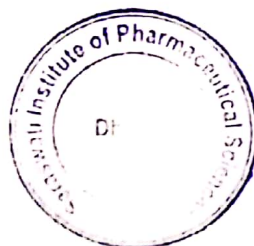
- To provide protection against sexual harassment at the workplace. The ICC has been constituted in accordance of the Sexual harassment of women at workplace (prevention, prohibition and Redressal) Act 2013, which replaces the earlier Committee against sexual harassment.
- To built self esteem and dignity among girl students and ladies faculty members.
- To offer service such as counselling, legal aid in case of atrocities against women.
- To create awareness regarding women rights.
- To avoid and prohibit sexual harassment at workplace.
- To arrange programs regarding health, personality development etc.

Presiding officer had also suggested carrying out at least one meeting of committee every year and emergency meeting if required.

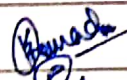
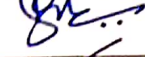
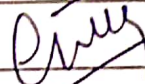
Committee has approved the appointment of all staff members for Internal Complaint Committee.

The meeting was concluded by the vote of thanks.





List of committee members and signature:

SR. NO	NAME	SIGN.
1.	Dr. Kaushik B. Kanada	
2.	Mr. Ravi R. Thakar	
3.	Ms. Madhuri K. Panchakshari	



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Date: 5/09/2018

INTERNAL COMPLAINT COMMITTEE

Sr. No	Name	Designation	Contact No.	E-mail ID
1	Dr. Kaushik B.kanada Associate Professor	Presiding Officer	9426979266	kaushikkanda@rediffmail.com
2	Mr. Ravi R.Thakar Assistant Professor	Member	9408200142	ravikumarthakar80@gmail.com
3	Ms. Madhuri K. Panchakshari Assistant Professor	Member	7878179755	panchaksharimadhuri@gmail.com



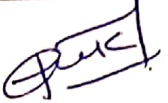
SIPS




Principal
Saraswati Institute Of Pharmaceutical Sciences
At & Po. Dhanap, Ta. & Dist. Gandhinagar-382355
Ph. 079-23273151-131

At. & Po.: Dhanap, Ta. & Dist.: Gandhinagar-382355, Gujarat, INDIA.
Tele : (079) 23273151, 23273111 | E-mail: info@sips.org.in | URL: www.sips.org.in

List of Committee Members and Signature:

Sr. No	Name	Signature
1	Dr. Kaushik B.Kanada	
2	Mr. Ravi R.Thakar	
3	Ms. Madhuri K. Panchakshari	

:



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Minutes of Meeting

Date: 23/08/2019

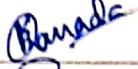
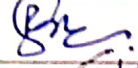
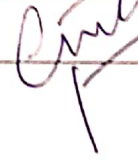
Time: 4.00 pm to 5.00 pm

- The 2nd meeting of Internal Complaint committee was conducted at Conference room, Saraswati Institute of Pharmaceutical Sciences on 23/08/2019.
- Dr. Kaushik B. Kanada has conducted the meeting and welcomed all the committee members and discussed the agenda of meeting.
- Review of discussion of 1st Meeting was done.
- The presiding officer of the committee has informed that no complaint has been received by the committee till date.
- The meeting was concluded by the vote of thanks.

Kanada



List of committee members and signature:

SR. NO	NAME	SIGN.
1.	Dr. Kaushik B. Kanada	
2.	Mr. Ravi R. Thakar	
3.	Ms. Madhuri K. Panchakshari	



SARASWATI INSTITUTE OF PHARMACEUTICAL SCIENCES

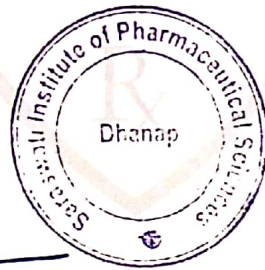
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Date: 23/08/2019

INTERNAL COMPLAINT COMMITTEE



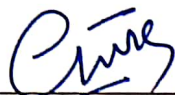
Sr. No.	Name	Designation	Contact no.	Email id
1.	Dr. Kaushik B. Kanada Associate professor	Presiding officer	9426979266	kaushikkanada@rediffmail.com
2.	Mr. Ravi R. Thakar	Member	9408200142	ravikumarthakar80@gmail.com
3.	Ms. Madhuri K. Panchakshari	Member	7878179755	panchaksharimadhuri@gmail.com




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List of committee members and signature:

Sr. No.	Name	Signature
1.	Dr. Kaushik B. Kanada	
2.	Mr. Ravi R. Thakar	
3.	Ms. Madhuri K. Panchakshari	

rediffmail

Mailbox of kaushikkanada

Subject: Fwd: Reminder :: Circular Regarding Internal Complaint Committee (ICC)

From: Principal Saraswati, Chiloda <bph242owner@gtu.edu.in> on Mon, 20 Jan 2020 11:26:50

To: kaushik bhagavatiprasad kanada <kaushikkanada@rediffmail.com>

----- Forwarded message -----

From: **gtushmc wdc** <gtushmc@gtu.edu.in>

Date: Mon, Jan 20, 2020, 10:50 AM

Subject: Reminder :: Circular Regarding Internal Complaint Committee (ICC)

To:

Respected Sir/Madam,

Kindly refer the circular regarding "Constitution of Internal Complaint Committee to Prevent Sexual Harassment against working Women (ICC) as per UGC Regulations" uploaded on GTU website dated: 23-07-2019.

The mail already sent to provide the data regarding to submit the detail as mentioned below but still the data is not provided in the given time period. As per the regulation of UGC, it is mandatory to constitute the "Internal Complaint Committee to Prevent Sexual Harassment against working Women (ICC)" This is the last and final reminder to your institute to **submit the below mention details latest by 22-01-2020**. If the institute fails to submit details within 2 working day (till 22-01-2020) then necessary action may be taken by the authority.

As per the circular, each institute required to send the following detail

1. To submit the Constitution of the committee at their respective college/institution called "Internal Complaint Committee to Prevent Sexual Harassment of Women (ICC)"
2. Annual Return of cases of Sexual Harassment reported at their respective Institute/College

For the duration of April-2018 to March-2019, kindly provide the required data in the following link provided:

Link: <https://forms.gle/6UQXsfxrwQDowBSq5>

Kindly Note:

- For this year the data need to provide only through the given link, no need to provide the hard copy or scan copy of Annex-A format given in the circular
- To fill the data it is compulsory to log in from your GTU e-mail id
- It is requested to contact only through the mail for any query

—
Sexual Harassment Monitoring Cell
Gujarat Technological University

*Date provided through given link, on
21/01/2020. by Dr. Kaushik B. Kanada.*



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Minutes of Meeting

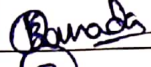


Date: 20/08/2020

Time: 4.00 pm to 5.00 pm

- The 3rd meeting of Internal Complaint committee was conducted at Conference room, Saraswati Institute of Pharmaceutical Sciences on 20/08/2020.
- Dr. Kaushik B. Kanada has conducted the meeting and welcomed all the committee members and discussed the agenda of meeting.
- Review of discussion of 2nd Meeting was done.
- The presiding officer of the committee has informed that no complaint has been received by the committee till date.
- The meeting was concluded by the vote of thanks.

Dr. Kaushik B. Kanada
Presiding Officer

List of committee members and signature:

SR. NO	NAME	SIGN.
1.	Dr. Kaushik B. Kanada	
2.	Mr. Ravi R. Thakar	
3.	Ms. Madhuri K. Panchakshari	



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Minutes of Meeting

Date: 11/08/2021

Time: 4.00 pm to 5.00 pm

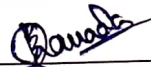
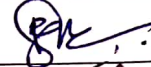
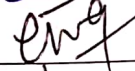
- The 4th meeting of Internal Complaint committee was conducted at Conference room, Saraswati Institute of Pharmaceutical Sciences on 11/08/2021.
- Dr. Kaushik B. Kanada has conducted the meeting and welcomed all the committee members and discussed the agenda of meeting.
- Review of discussion of 3rd Meeting was done.
- The presiding officer of the committee has informed that no complaint has been received by the committee till date.
- The meeting was concluded by the vote of thanks.

Dr. Kaushik B. Kanada
Presiding Officer

At. & Po.: Dhanap, Ta. & Dist.: Gandhinagar-382355, Gujarat, INDIA.

Tele : (079) 23273151, 23273111 | Mo. 90990 63142 | E-mail: admin@sips.org.in | URL: www.sips.org.in

List of committee members and signature:

SR. NO	NAME	SIGN.
1.	Dr. Kaushik B. Kanada	
2.	Mr. Ravi R. Thakar	
3.	Ms. Madhuri K. Panchakshari	

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Date: 24/07/2023

INTERNAL COMPLAINT COMMITTEE

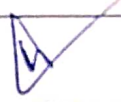
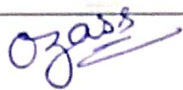
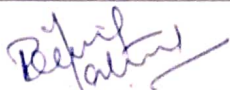
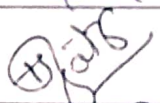
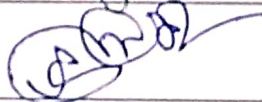
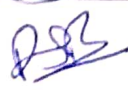
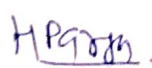

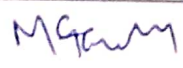
As per approval in the 6th meeting of Internal complaints committee which was held on 17/07/23, the final composition of Internal complaints committee is as below.

Sr. No.	Name	Designation	Contact no.	Email id
1.	Dr. Priyanka K. Goswami Professor	Presiding officer	8779966351	priyankagoswami.sips@gmail.com
2.	Ms. Sneha P. Dave Associate Professor	Member	9428438399	snehaoza23@gmail.com
3.	Dr. Ruchi Yadav Assistant Professor	Member	7046645607	ruchiyadav.sips@gmail.com
4.	Mr. Hemant R. Patel Office Superintendent	Member	9429128878	hemantpatel09@gmail.com
5.	Mr. Anandkumar M. Panchal Accountant	Member	9427743109	anand.pktd189@gmail.com
6.	Ms. Ranajan Baranda	Member	9428024320	librarysips@rediffmail.com
7.	Mr. Harsh Parjaiya Student – 4 th Year Pharm D.	Member	8849379556	harshparaiya210@gmail.com
8.	Ms. Naisergi Shah Student- 4 th Year Pharm D.	Member	8488887497	naisergishah2003@gmail.com
9.	Ms. Mishika Gandhi Student- 7 th Sem B. Pharm	Member	7698047878	mishikagandhi2204@gmail.com
10.	Ms. Drashti G. Patel Student-7 th Sem B.Pharm	Member	9023573753	dg9428833@gmail.com

Dr. Ankit Chaudhary
Principal

SIPS

List of committee members and signature:

Sr. No.	Name	Signature
1.	Dr. Priyanka K. Goswami	
2.	Ms. Sneha P. Dave	
3.	Dr. Ruchi Yadav	
4.	Mr. Hemant R. Patel	
5.	Mr. Anandkumar M. Panchal	
6.	Ms. Ranajan Baranda	
7.	Mr. Harsh Parjaiya	
8.	Ms. Naisergi Shah	
9.	Ms. Mishika Gandhi	
10.	Ms. Drashti G. Patel	