INDEX/ CONTENTS OF THIS PPT:

- GENERAL ACKNOWLEDGEMENT
- DEFINITION OF HOSPITAL
- FUNCTIONS OF HOSPITAL
- CLASSIFICATION OF HOSPITAL
- ORGANIZATION OF HOSPITAL
- BIBLIOGRAPHY/REFERENCE
HOSPITAL is defined as:

“An INSTITUTION of COMMUNITY HEALTH/ a SPECIALIZED COMPLEX ORGANIZATION, that makes use of PHYSICIANS, SURGEONS & team of TECHNICAL STAFF, in order to provide facilities for DIAGNOSIS, THERAPY, REHABILITATION, PREVENTION, EDUCATION & RESEARCH............”
FUNCTIONS OF HOSPITAL:

1. To UPLIFT QUALITY OF LAW and GENERAL STANDARDS of MEDICAL PRACTICE
2. To PROVIDE FACILITIES & GUIDANCE, by which persons can work in GROUPS, with the intention of BETTERMENT of HOSPITAL DEPARTMENT, PATIENT & COMMUNITY
3. To REDUCE DISEASE OCCURRENCE by early DIAGNOSIS and TREATMENT
4. To ESTIMATE needs for FACILITIES, SUPPLIES & EQUIPMENTS, and their UTILIZATION for EVALUATION, CONTROL & MAINTENANCE
5. To ESTIMATE DEPARTMENTAL NECESSITIES
6. To **PROVIDE** a **COMMON LINK** between **GENERAL PUBLIC & POLICY MAKERS**
7. To **SUGGEST POLICIES & PROCEDURES** to maintain **ADEQUATE & COMPETENT STAFF**
8. To **DEVELOP & MAINTAIN** an effective system of **CLINICAL & ADMINISTRATIVE RECORDS & REPORTS**
9. To **HARNESS** growth of **MEDICAL SCIENCE**, by **PROPER TRAINING** of **DOCTORS & NURSES** in large training hospitals
10. To **CREATE & DEVELOP** **FINANCIAL PLAN** for the **OPERATION OF HOSPITAL**
11. To provide facilities for continuing EDUCATION of all the people

12. To PARTICIPATE & IMPLEMENT SAFETY PROGRAMMES of HOSPITAL

13. To INITIATE, UTILIZE & PARTICIPATE in RESEARCH PROJECTS, aimed at IMPROVEMENT of PATIENT CARE, and other hospital services.........................
Classification is mainly based on:

1. CLINICAL GROUNDS
2. NON-CLINICAL GROUNDS
3. SIZE
4. COST
5. SYSTEM OF MEDICINE
1. **BASED ON CLINICAL GROUNDS:**

Classified as:

**A. MEDICINE-BASED:**
- Pediatrics
- Psychiatric and other nervous diseases
- General medicine

**B. SURGERY-BASED:**
- Orthopedics
- Gynecology & obstetrics
- ENT
C. MATERNITY:

- Short-term
- Long term
2. Based on non-clinical grounds:

Classified as:

A. GOVERNMENTAL HOSPITALS:
   - Army hospital
   - Navy hospital
   - City hospital
   - Civil hospital

B. NON-GOVERNMENTAL HOSPITALS:
   - Private hospitals (for profit)
   - Non-profit hospitals (Church hospital, Community hospital, hospital, Charitable hospital).................
3. BASED ON SIZE:

Classified as:

A. **LARGE HOSPITALS:** Beds: 1000 and above
B. **MEDIUM HOSPITALS:** Beds: 500-1000
C. **SMALL HOSPITALS:** Beds: 100-500
D. **VERY SMALL HOSPITALS:** Beds: less than 100
4. BASED ON COST:

Classified as:

A. ELITE HOSPITALS:
- Consist of **HIGH TECHNOLOGY** & **MEDICAL SCIENCE ADVANCEMENTS**
- Comprise **DELUXE ROOMS**, with **T.V, TELEPHONES & REFRIGERATOR**
- Room rate: Rs. 500-1,200/day
- Also known as **“5-STAR HOSPITALS”**
- Example: **APOLLO HOSPITAL**

B. BUDGET HOSPITALS:
- Meant for **MODERATE-LOW BUDGET** people (Example: **CHARITABLE & CIVIL HOSPITALS** )
5. **BASED ON SYSTEM OF MEDICINE:**

Classified as:

A. **ALLOPATHIC HOSPITALS**

B. **AYURVEDIC HOSPITALS**

C. **HOMEOPATHIC HOSPITALS**

D. **UNANI HOSPITALS**
1. ORGANIZATION is defined as “A DYNAMIC PROCESS, in which various MANAGERIAL ACTIVITIES bring & bind people together, for the ACHIEVEMENT of COMMON GOALS & OBJECTIVES”

2. Most important BODY of a hospital is the GOVERNING BODY/ BOARD OF DIRECTORS/ BOARD OF TRUSTEES

3. GOVERNING BODY → Consists of various eminent personalities in the field of:
   a. MEDICAL EDUCATION
   b. RESEARCH
   c. ADMINISTRATION
   d. POLITICS (Optional)

4. Function of GOVERNING BODY is to FRAME all major POLICIES, PLANS & PROGRAMMES of hospital
5. **GOVERNING BODY** → Appoints a **HOSPITAL ADMINISTRATOR** to get various functions performed like **CLINICAL SERVICES, NURSING, PHARMACY SERVICES, etc** ........................
SERVICES PERFORMED BY HOSPITAL ORGANIZATION:

Include:

A. **NURSING SERVICES:**
   - **LARGEST** part of a hospital
   - Functions all **24 hours**
     attention to patients

   Nurses are trained for **PRENATAL CARE, OBSERVATION, PATIENT COMFORT DURING LABOUR**, etc.
   - Assigned specific number of beds → have to give personal

   - **NURSING DIRECTOR** is the **in-charge** of **NURSING SERVICES**........
B. **OUT-PATIENT SERVICES:**

- Focus on COMFORT for OUT-PATIENTS, as the approach for major/minor illnesses
- These services → make a hospital an IDEAL COMMUNITY INSTITUTION
- Hospital is duty-bound to provide DIAGNOSTIC, PREVENTIVE & CURATIVE measures to the OUT-PATIENTS.................
3. **RADIOLOGICAL SERVICES:**

- Performed under direction of a competent RADIOLOGIST
- CHIEF RADIOLOGIST → assisted by various TECHNICIANS
- Services include UTILIZATION of EQUIPMENTS like:
  a. SONOGRAPHY
  b. X-RAY
  c. ECG
  d. CT-SCAN, etc.............
4. **CENTRAL SUPPLY SERVICES:**
- Refers to MEDICAL & SURGICAL SUPPLY SERVICES
- Meant for DIAGNOSIS, TREATMENT, PREVENTION, EDUCATION & RESEARCH
- Involves their COLLECTION, PROCESSING, STORAGE & ISSUANCE against proper INDENT FORM
- Qualified & skilled staff personnel are responsible for its maintenance
5. HOSPITAL PHARMACY SERVICES:

- Controls PHARMACY OPERATION in any hospital.
- Fills PRESCRIPTION & no. of NECESSITIES from wards.

Functions begin from DRUG PROCUREMENT to DISTRIBUTION to I.P and O.P.

Responsible for:

a. PROPER DRUG DELIVERY
b. INFORMATION SYSTEM
c. DRUG STORAGE
d. MANUFACTURE
e. STERILIZATION
f. ADVISING PATIENT ON DRUG USE
6. **MEDICAL RECORD SERVICES:**

- VALUABLE MATERIALS, as they help MEDICAL & PARA-MEDICAL STAFF for EVALUATION
- Also used for EDUCATION, RESEARCH & TRAINING
- Consists of:
  
a. PATIENT HISTORY
d. PHYSICIAN’S ADVICE, etc.
b. LAB- TEST REPORTS
c. PHYSICAL EXAMINATION DETAILS

- It is mandatory to store medical records properly to FACILITATE EASY ACCESS on requirement..........................
7. **STORE SERVICES:**

- RECEIVE, STORE & ISSUE materials against REQUISITION FORMS of various DEPARTMENTS & WARDS
- Hospital consists of:
  a. MEDICAL STORE
  b. STORE FOR GENERAL ITEMS
  c. SURGICAL STORES, etc
- Maintain a BUFFER STOCK of certain materials, including LIFE-SAVING DRUGS.
8. **MISCELLANEOUS SERVICES:**
- Aimed at overall BENEFIT & PATIENT CARE
- Include:
  a. DIETARY SERVICES
  b. AMBULATORY SERVICES
  c. LAUNDRY SERVICES
  d. TRANSPORT SERVICES
  e. MORTUARY SERVICES
  f. LIBRARY SERVICES
NAND PRATHIBHA; KHAR.K.R; “A TEXTBOOK OF HOSPITAL & CLINICAL PHARMACY” ; BIRLA PUBLICATIONS; PAGE: 3-7

MERCHANT.S.H; QADRY.S.J; “A TEXTBOOK OF HOSPITAL PHARMACY”; REVISED BY GOYAL.K.R & PARIKH.K.R ..........................................................
THANK YOU!!! 😊 😊