



SARASWATI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Managed by Shree Saraswati Education Sansthan –Gujarat)

Recognized by the Government of Gujarat & Affiliated to Gujarat Technological University, Ahmedabad

Approved by the All India Council of Technical Education (AICTE) & Pharmacy Council of India (PCI), New Delhi

DATE: 26/09/2019

NAME OF SPEAKER	Mr. KHUSHAL PATEL
TOPIC	LEADERSHIP AND EFFECTIVE COMMUNICATION
DATE	26/09/2019
TIME	10:00 a.m. to 12:30 p.m.

Report

A Guest lecture on “LEADERSHIP AND EFFECTIVE COMMUNICATION” was arranged by our college on 26/09/2019. He explained very well about Effective communication, types of communication and how to utilize it in regular lifestyle. He explained the Key benefits of good communication skills for leaders that include 1) Ability to deliver messages that inspire your audience to take action, 2) Confidence when presenting ideas and the company vision to your team and 3) Effectively conveying your insights and recommendations

He whispered that communication starts when you take over a new leadership role and need to describe your leadership philosophy, priorities and goals for the organisation. Below are the key techniques and principles for delivering your messages:

He explained in detail about one way communication, two way communication, verbal communication, non verbal communication, formal communication, oral communication, Written communication, and interpersonal communication,

The students enjoyed the lecture and learn so many things which will useful for future.

Prepared By:

Mrs. Jigna T. Patel

Ms. Charmy D. Pandya



SARASWATI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Managed by Shree Saraswati Education Sansthan –Gujarat)

Recognized by the Government of Gujarat & Affiliated to Gujarat Technological University, Ahmedabad
Approved by the All India Council of Technical Education (AICTE) & Pharmacy Council of India (PCI), New Delhi

